

**Title:** Campus touchpoint leader  
**Type:** Contract Position  
**Start Date:** ASAP  
**End Date:** Sept 15, 2009 unless extended

## Description

Dub5 has tentative agreements with the U of A, NAIT, MacEwan College to provide online/mobile student scheduling services that integrate with existing infrastructure at the schools. A “touchpoint” is an organization that begins to use dub5 for it’s scheduling needs.

## Main tasks

1. Review dub5’s current list of desired touchpoints
2. Identify additional touchpoint targets that make sense
3. Approach potential touchpoints and sign them to the free service
4. Go through the provided “touchpoint services checklist” which includes premium services such as Payment Processing.
5. Meet with dub5 developers to discuss touchpoint services that have been agreed to with the organization. Dub5 staff will then build the touchpoint and integrate it with existing infrastructure (org’s website etc)
6. Train touchpoint staff to use dub5 during a brief “how to session” in Aug-Sept 09.

## Compensation

As this is a contract position, dub5 will pay \$100 for each touchpoint that is agreed to, signed up and functioning. There will be a maximum of ten (10) touchpoints per school for a total of thirty (30) touchpoints in Edmonton. If demand is strong this number can be negotiated upwards, depending on the lead.

## Future work

The Campus Touchpoint leader position is intended to allow dub5 to recruit permanent business development staff. A successful contract term as Campus touchpoint leader could result in a permanent offer from dub5 networks if so desired by both parties.